

## ZONING AND PLANNING COMMITTEE MEETING

October 1<sup>st</sup>, 2024 6:30PM

Council Chambers, 42 N. Main Street

Minutes prepared by: Ryan Ligman

1. Meeting called to order at 6:30PM by Ryan Ligman.
2. Present: Christine Williamson, Ryan Ligman, Peter Schaffner and Ben Adank.
3. Citizen comment:
  - Coffee trailer operation @ HighPoint building
    - Citizen would like a portable building setup with some seating and drive-up.
    - Action: Ben to clarify zoning.
    - City owns 4' of grass abutting.
    - Discussed possible land swap with land owner.
4. Motion: Peter:: Approve Planning and Zoning Minutes from August 19<sup>th</sup> 2024
  - Second: Christine
  - Carried unanimous.
- 6a. Neglected Properties
  - Hill St #1:
    - City attorney attempting to contact bankruptcy attorney.
    - If contact fails, apply for inspection warrant.
  - Hill St #2:
    - Addressed, no action at this time.
  - Highway 95 #1:
    - Building is now for sale, no action at this time.
    - Action: Review other city codes and bring forth ideas, finish by March.
- 6b. Washout at parcel ID 226-00127-0000 and 226-00596-XXXX
  - City workers cleared compromised trees to make safe.
  - Land owner and Gil are going to connect and talk through ideas.
- 6c. Review Ordinance 35
  - Discussed what can be burned: Considering only dry untreated lumber (clean fuel).
  - Discussed what shouldn't be burned: Considering construction lumber/material, treated lumber, lumber containing metal, garbage, hazardous materials.
  - Discussed size of permitted fires: Considering 16" above ring of pit, or 3' high
  - Discussed required material of fire pits.
  - Discussed needing 18+ year old supervisor of fire.
  - Discussed needing extinguishers available.

Discussed violations and penalties: Considering heavy fines @ officer discretion.  
Possible fines of \$300/\$400/\$500 and ban if for repeat offenders. Considered  
hazardous materials and dangerous activity fine \$1000.

Discussed burn ban zones for burning permits of leaves. Bring to recycle center area.

Motion: Christine:: Adjourn

Second: Ryan

Carried unanimous.

Meeting adjourned at 7:27 PM

Next meeting is Monday December 2<sup>nd</sup> @ 6:30PM or immediately following Park/Rec  
committee meeting.