



Common Council Meeting Minutes
Tuesday, August 18, 2020, 6:30 p.m.

Present: Gwen Katula, Mayor; Alderpersons Tyler Kulig, Cheryl Braatz, Barb Schmidtknecht, Jim Kafer, David Kellam, Neil Isakson; Staff Gil Adams and Michelle Copley

1. Call to Order
Called to order at 6:30 p.m.
2. Citizen Appearance/Public Comment
3. Approval of Minutes of July 14, 2020, July 20, 2020 and August 10, 2020 Common Council Meetings
Motion/second (Braatz/Kellam) to approve the minutes from the July 14, 2020, July 20, 2020 and August 10, 2020 common council meetings as presented. Passed Unanimously.
4. Old Business – Discussion and possible action
 - a. Routes to Recovery grant for COVID-related expenses
Discussion of uses for the \$13,803 granted to the city. Including hands-free sanitizing stations, soap dispensers, towel dispensers, foggers and PPE equipment and plexiglass barriers for election workers and a tabulating machine for counting paper ballots.
Motion/second (Kulig/Braatz) to approve the purchase of plexiglass dividers up to \$1,500 and up to \$1,100 on the rental of a tabulating machine for the November election.
 - b. Appraisal of old fire station
Discussion of whether the old fire station needs a commercial appraisal or if a residential will do. No zoning information exists on the county website. Further research required.
5. New Business – Discussion and possible action:
 - a. Donating police radio to FCFA
The radio from the old police car has been donated to the FCFA and is being evaluated for usage.
Motion/second (Kafer/Schmidtknecht)
 - b. Routes to Recovery grant – designating unused funds to Buffalo County and/or school
Discussion of possible uses for unused portion of grant. The city will seek to use as much of the grant as possible and discuss further if a balance remains.
 - c. Purchase of new voting equipment
 - i. Amending budget to purchase voting equipment in fiscal year 2020
Discussion of purchasing new voting equipment in this fiscal year in order to submit to the Routes to Recovery grant in hopes of at least partial reimbursement. New voting equipment will be required next year due to lack of support for the current aging equipment.
Motion/second (Schmidtknecht/Kellam) to amend the 2020 General Fund Budget to shift \$6,600 from the equipment fund within the capital fund to general operating to be used for the purchase of the ICE Tabulator voting machine from Command Central. Passed unanimously.
6. Accounts Payable
Motion/second (Schmidtknecht/Kulig) to approve payment of accounts payable as presented.
7. Adjourn
Adjourned at 8:15 p.m.