

Common Council Meeting Minutes
Tuesday, October 13, 2020, 6:30 p.m.

1. Call to Order
Called to order at 6:30 p.m.
2. Roll Call
Mayor conducted roll call. Council members present: Tyler Kulig, Barb Schmidtknecht, Cheryl Braatz, Neil Isakson, David Kellam. Absent: Jim Kafer. Also present staff Gil Adams and Michelle Copley
3. Approval of Minutes of September 8, 2020 Common Council Meeting
Motion/second (Schmidtknecht/Kulig) to approve the September 8, 2020 council meeting minutes as presented. Passed unanimously.
4. Old Business – Discussion and possible action
 - a. Routes to Recovery grant for COVID-related expenses
The clerk reviewed a list of expenses to be submitted to the Routes to Recovery grant program for reimbursement. The grant amount allocated to the City is \$13,903 with expenses at this point totaling \$15,805.
 - b. Auditorium use during Fall/Winter 2020/2021
Discussion of the Governor's mandate limiting gatherings at 25% of capacity. In the auditorium that would be a maximum of 44 people. Public use of the auditorium will continue and Open Gym will occur again this winter with the City seeking a supervisor to oversee that program. Bowling will begin this fall with the teams adjusting days to coordinate with use of the community room for council meetings.
5. New Business – Discussion and possible action:
 - a. Presentation by Community and Economic Development Associates (CEDA)
Cris Gastner and Joya Stetson from CEDA gave a presentation to council and reviewed their fee schedule. Council will continue to discuss and references sought. Expense of contracting has been worked into the 2021 preliminary budget.
 - b. City Hall office closed to public on Wednesdays
Motion/second (Kulig/Braatz) to approve closing City Hall to the public each Wednesday. Passed unanimously.
 - c. Bids for propane and diesel for Winter 2020/2021
Bids from Dodge, Severson and Countryside Cooperative were compared and discussed. Motion/Second (Schmidtknecht/Braatz) to contract with Countryside Cooperative as provider of propane and diesel for Winter 2020/2021. Passed unanimously.
 - d. Replacement of Auditorium doors and installation of keycode lock
J&M Construction provided bids for replacement of all the auditorium doors. Council agreed to replacement of the one handicapped access door at this time, with this expense being added to the Routes to Recovery grant reimbursement request.

- Motion/second (Schmidtknecht/Kulig) to approve the bid of \$3,850.65 from J&M Construction LLP to replace the North Street single door entrance. Passed unanimously.*
- e. Request from Virgil and Deb Schaffner to cease billing for water/sewer at 34 North Shore Drive
Motion/second (Braatz/Kellam) to approve the request by Virgil and Deb Schaffner to cease billing for water and sewer at 34 North Shore Drive effective September 30, 2020. Passed Unanimously.
- f. Diseased ash trees on East Cedar Street
Rick Laehn, 128 Cedar Street addressed council concerning dead ash trees located on a neighboring property that could damage his property and possibly city property if they fell. Further investigation needed as to actual location of trees, who is responsible and the City Attorney will be contacted. The Mayor will follow up with Mr. Laehn.
- g. Invoice from Brad Duellman for repairs to Elmer's Road
Brad Duellman is requesting reimbursement for repairs he did to Elmer's Road. These repairs were not contracted by the City. Discussion as to actual charge and how paying could set a bad precedent.
Motion/second (Kellam/Isakson) to approve payment of invoice for repairs to Elmer's Road from Brad Duellman. Passed unanimously.
Motion/second (Schmidtknecht/Kulig) to amend original motion to include letter with payment clarifying that no future unsolicited or uncontracted work will be paid for. Passed unanimously.
Original motion passed. Four approved, one opposed.
- h. Approve Financial Policies
The Finance Committee recommends to council the adoption of the City of Fountain City Financial Policy.
Motion/second (Kulig/Kellam) to adopt the City of Fountain City Financial Policies as presented. Passed unanimously.
- i. Investment of Cemetery funds with Edward Jones
The Finance Committee has reviewed investment options for all Cemetery funds including the balance of just over \$130,000 previously managed by Edward Jones. The Committee is recommending to Council the approval of reinvestment with Edward Jones into the Advisory Solutions program. A Cemetery savings account will be closed with \$15,000 transferred to the Cemetery checking account for operations. The remainder, combined with the balance currently held in account with Edward Jones, totals \$153,566.
Motion/second (Kulig/Braatz) to approve the Finance Committee recommendation of closing the Cemetery savings account, transferring \$15,000 to Cemetery checking for operations, and investing \$153,566 with the Edward Jones Advisory Solutions program. Passed unanimously.
- j. Recycling fee
The Finance Committee has discussed a recycling fee of \$3/month, per residence to help cover the cost of the City's recycling program including curbside pickup and operation of the Recycling Center. Other cities have similar fees to help defray cost. Schmidtknecht will reach out to Waste Transport to discuss fees after our current contract expires in July 2021.
- k. Preliminary 2021 Budget
Council reviewed the preliminary budget for General, Water, Wastewater and Cemetery for 2021. The final will be presented at the public hearing on November 10, 2020 and approved at the council meeting that same day.

6. Closed Session

To consider a motion to convene in Closed Session under section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- i. Applicant Consideration for Recycling Site Attendant
- ii. Review, Discussion and possible action for wages for Clerk-Treasurer, Public Works Supervisor and Public Works General Maintenance Worker (Bruce)

The Council will reconvene in open session to take the necessary action and/or continue with the printed agenda.

Motion/second (Braatz/Kellam) to convene council in Closed Session under Section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call to enter Closed Session: Kulig – yes; Schmidtknecht – yes; Kellam – yes; Isakson – yes; Braatz – yes. Motion passed unanimously.

Motion/second (Kulig/Braatz) to reconvene council meeting in open session. Passed unanimously.

Motion/second (Kulig/Braatz) to offer the position of Recycling Site Attendant to Chad Schroeder at the rate of \$14/hour. Passed unanimously.

Motion/second (Kulig/Braatz) to approve wage increases of 1.6% for the Public Works Supervisor (Gil Adams) and Clerk-Treasurer (Michelle Copley) and a 3.8% increase for Public Works General Maintenance Worker (Bruce Hentges). Passed Unanimously.

7. Accounts Payable

Clerk asks that recent bills not included on AP spreadsheet from Davy and a donation to the Fountain City First Responders also be approved.

Motion/second (Schmidtknecht/Kulig) to approve the payment of accounts payable as presented, including Davy and the donation to the Fountain City First Responders. Passed unanimously.

8. Adjourn

Motion/second (Kulig/Braatz) to adjourn at 10:18 p.m. Passed unanimously.