



**Common Council Meeting Minutes  
Tuesday, March 9, 2021, 6:30 p.m.**

1. Call to Order  
*Called to order at 6:30 p.m.*
2. Roll Call  
*Mayor conducted roll call. Present: Schmidtknecht, Braatz, Kellam, Isakson, Kafer. Absent: Kulig.*
3. Approval of Minutes of February 9, 2021 Common Council Meeting  
*Motion/second (Braatz/Kellam) to approve the minutes from the February 9, 2021 Common Council Meeting. Passed unanimously.*
4. Old Business – Discussion and possible action
  - a. City Hall Loan Refinance  
*The city hall loan is coming due in September 2021. Refinancing now with the current low rates would be beneficial to the city. Quotes were solicited from three different banks – Bank of Alma, Waumandee State Bank and Citizens First Bank. Bank of Alma initially offered the best rate but WSB agreed to match. Payments will be \$3,025 per month.  
Motion/second (Kafer/Schmidtknecht) to refinance the city hall loan in the amount of \$175,000 for five years at the rate of 1.75% with Waumandee State Bank, with monthly payments of \$3,025. Passed unanimously.*
  - b. Appraisal of Fire Station  
*Discussion of the difficulty of appraising the old fire station, but the need to place a value on the property. A minimum of two bids will be sought and reviewed at a council meeting in April.  
Motion/second (Schmidtknecht/Braatz) to solicit at least 2 bids for the appraisal of the old fire station building. Passed unanimously.*
  - c. Sale of former police car and other surplus equipment  
*Discussion of unused city equipment that could be sold. A list will be compiled with values. The list will be posted for sealed bids. Those will be opened at an April council meeting.  
Motion/second (Kellam/Kafer) to compile a list of surplus city equipment, to post that list for sale via sealed bids to be opened at an April council meeting. Passed unanimously.*
  - d. Chapter 15 amendment – licenses and permits  
*Kellam discussed amending Chapter 15 of the City municipal code, Licensing and Regulation of Trades & Occupations. Draft wording was reviewed. Kellam will continue the process and bring a final document of action at the April council meeting.*
  - e. Cemetery Policy  
*Kellam has been working on a comprehensive Cemetery policy. A draft was reviewed. Kellam will continue to finalize and bring a document to council for action at the April council meeting.*
5. New Business – Discussion and possible action:
  - a. Xcel Energy pole relocation  
*Four representatives were present from Xcel energy to discuss the pole relocation project taking place along Highway 35 heading northbound out of town. Several residents were present with concerns. The project will relocate 19 poles from behind houses to in front on highway right-of-*

way. Xcel energy requires a permit from the WI DOT and is seeking a letter of support of the project from the City in order to obtain that permit. Several concerns were discussed with council and citizens including: extinguishment of easements where current poles exist; removal of the old poles; coordinating with other utilities to move their lines to the new poles as quickly as possible; placement of poles obstructing views; and concerns about transformer noise. The Mayor stated if the City does issue a letter of support it would be with the caveat that the City places all responsibility on Xcel Energy to work with residents in addressing concerns. Motion/second (Kafer/Neil) to approve supporting the Xcel Energy pole relocation project of 19 poles along Highway 35. Passed unanimously.

b. CEDA workplan and comprehensive planning proposal

Council reviewed and discussed a proposed workplan for Dusty Liston, our CEDA consultant and an additional proposal for completing a comprehensive plan. The comprehensive plan is the priority but it is an extensive project requiring input from those with experience. The Mayor will meet with CEDA staff to discuss a possible hybrid of their proposal, combined with allocating more of Dusty's time to the plan, to find a financially feasible solution. This will be revisited at the April council meeting.

c. Street Sweeping – bid by Wigham Trucking, Inc.

Motion/second (Schmidtknecht/Kafer) to accept the bid from Wigham Trucking, Inc. for \$1,990 for street sweeping services, scheduling to be coordinated with the public works supervisor. Passed unanimously.

d. Zoning code updates

Review and discussion of proposed changes to Ordinance 8, Zoning, were discussed. Further edits will be made and brought back to the April council meeting for action

e. Upper boat landing project

Kellam proposed forming a committee to discuss the upper boat landing project. The committee would be formed by interested citizens as well as at least one council member. At the April council meeting Kellam will present a list of those willing to serve.

f. Renewal of J&D Lawn Care contract for cemetery mowing – 2 years

Mike Morrison, owner of J&D Lawn Care submitted a contract for mowing the cemetery, for a two-year period. Rate of \$750 per mowing. Council is in favor but requested the bid include a 'not to exceed' amount. The Clerk will contact the owner and bring the bid back to the April council meeting.

6. Accounts Payable

Motion/second (Kellam/Isakson) to approve payment of the accounts payable as presented. Passed unanimously.

7. Adjourn

Meeting adjourned at 8:59 p.m.