

Committee Meeting Minutes for:

Date: October 20, 2016

Time: 6:45PM

Location: Council Chambers

Committee: Finance

Meeting Called to Order By: Barb Schmidtknecht, Chair, at 6:45PM

Attendees: Barb Schmidtknecht , Judith Ganger and Gwen Katula

Others Present: Sol Simon (arrived at 6:48pm).

Sol noted that the garbage bag system has been addressed. Sol will talk to Jenny at Waste Transport about going back to the old system of invoicing and keeping bags on hand to meet resident's needs quickly. Sol advised that he did talk to Tom Hentges of the Badger Agency about insurance.

Approve Minutes of the September 6, 2016 Meeting:

Motion Judith, second Gwen, all present agreed to approve the minutes of the last meeting held on September 6, 2016 as submitted. Motion carried.

Continue 2017 Budget Discussion:

General Fund: Barb noted that this will be the start of our second draft. We do not have much control over revenues as we can only adjust the levy so much, and the shared revenue is the biggest part. Sol had many questions regarding the City's finances. Many of those questions fell to the Clerk-Treasurer to answer. After the committee had went through the budget almost completely, line item by line item again, a motion was made by Gwen, second Judith, all agreed to take a five minute recess at 9:25pm. Barb called it back into session again at 9:30PM. Options were given by Barb to go into closed, meet again to address the balance of the agenda, suggest a % increase, or plug in a percentage for each person (employee). Barb asked the Clerk-Treasurer how wage increases were handled in the past. After her answer, Barb additionally asked her to provide what the wages increases (amounts) were back at least two years for the committee members. A general consensus by the finance committee members of a good starting point was given to the Clerk-Treasurer of: \$1 hour increase for the police officer effective Nov. 1, 2017 and 2% for regular and 3% for supervisory positions throughout all departments. The Clerk-Treasurer was to compute and populate those numbers per fund and department, by the next meeting date of October 25, 2016. Janet advised the committee that computing those numbers takes a considerable amount of time, and asked that Finance and PPHS be on the same page with what they wanted to do. Since both Barb and Judith were on both committees, they felt that the numbers should be adequate and noted that the new employees would only get their increase upon their anniversary dates in 2017. It was decided that PPHS would meet on October 25th at 6:30PM and that Finance would meet afterwards at 7:30PM to come closer to developing the City's annual budgets as impacted by employee wages and benefits.

Adjournment: Motion to adjourn at 10:08PM was made by Gwen, seconded by Judith. Motion carried.

Respectfully submitted,

Janet LaDuke, Clerk-Treasurer