

Committee Meeting Minutes for:

Date: October 25, 2016

Time: 7:30PM

Location: Council Chambers

Committee: Finance

Meeting Called to Order By: Barb Schmidtknecht, Chair, at 7:50PM (PPHS meeting went past their estimated end time of 7:30PM)

Attendees: Barb Schmidtknecht , Judith Ganger and Gwen Katula

Others Present: Mayor Kevin Hutter

Approve Minutes of the August 16, 2016 Meeting:

Motion Judith, second Gwen, all present agreed to approve the minutes of the Finance meeting held on August 16, 2016 as submitted. Motion carried.

Continue 2017 Budget Discussion:

General Fund: Janet requested for Barb to allow her to lead the review as she had put in not only the computed wages/benefits, but also completed the budgets in their entirety so that only a review of the numbers had to be done. It was decided to put in \$15,000 for police-health insurance and the need to adjust police wages for \$1 an hour effective for Nov & Dec of 2017. Wages for cemetery were shifted from Janet to Stephanie for some of the administrative work. A discussion needs to happen regarding wages. PPHS made a recommendation of 1.5% across the board instead of the 2% and 3% as the Clerk-Treasurer was previously directed to compute for budget purposes.

Cemetery Fund: 300 hours for Randy and 150 transfer of hour from Janet to Stephanie (as was discussed previously in General Fund). Update to repairs/maintenance to be \$3,500 instead of \$2,500.

Water Fund: Adjusted repairs/maint.; get Sol involved with insurance for reservoir, adjusted accounting, insurance to include an additional \$720 for reservoir coverage and professional fees down to \$1,000 from \$3,000.

November 14th is the deadline if we want to meet on December 5th . Schedule a budget hearing and a special council meeting on that date. Will meet on the 7th at 7:30pm (tentative meeting time).

Adjournment: Motion to adjourn at 9:18PM was made by Gwen, seconded by Judith. Motion carried.

Respectfully submitted,

Janet LaDuke, Clerk-Treasurer