

Committee Meeting Minutes for:

Date: July 12, 2016

Time: 6:00PM

Location: Council Chambers

Committee: Finance

Meeting Called to Order By: Jen Tepovich, Chair, at 6:02PM

Attendees: Jen Tepovich, Judith Ganger & Barb Schmidtknecht

Others Present: Sol Simon, Stephanie Foust, Gil Adams and Kevin Hutter (arrived at 6:04pm). Fran Burt arrived at 6:35pm, July Wolfe at 6:49pm, Ann Bohri at 6:50pm, Claire Waters at 6:50pm and Paul Duellman at 6:51pm.

Minutes: Minutes from June 14th, 2016 meeting was approved with a motion by Judith, second Barb. Motion carried.

Discuss Contracting with the Buffalo County Sheriff's Department for Local Law Enforcement Services: Janet was asked to recap some requested calculations. It was estimated we had savings of 16 weeks at 10 hours = 160, but as long as we keep it less than 200 hours used/contracted, we should be able to afford it without going over budget. We saved approximately \$11,312.04 for three months = 251.38 hours. We can ask for preferable hours to work, but Mike (Sheriff) can only schedule what they can schedule. Depends on who is willing to work those hours. They would use our squad car, office and equipment. Motion Judith, second Barb, all agreed to recommend to Council coverage not to exceed 200 hours scheduled, or for length of the contract. This is about the 250 hours with administrative hours. Motion carried.

Discuss Mowing Estimates vs. Purchase of Sickle Mower: Gil has one estimate and will be getting one from Paul Duellman. He estimates it will take 30 hours to mow the first time, and may be less after that. This computes to \$3,450 per year. Judith asked if they looked into used mower options? Gil found nothing for an entry level mower. Some areas are definitely required to mow, like dump area, and some are not. Not worth their time, so no one else wanted to give us a quote. Sol wants to purchase a new mower, as the estimate was \$3,700 to fix the old mower. Our current mower was purchased in 2002, but someone let it run out of hydraulic fluid. Also, no shed space, so the equipment sits out in the elements. Jen recapped streets maintenance budgets for last three years and the current one with numbers Janet provided to her. Considering the cost of a new mower, it is too bad we can't store it inside. Did anyone ask about a trade-in value of our sickle mower, Kevin interjected? No, Gil advised, that was not done in reply to Kevin's question. Gil advised we still need to cut twice yet this year. This type of mowing is hard on regular mowers. Sol asked if they could recommend up to a certain dollar amount? Motion Jen, second Judith, all agreed to recommend to Council to authorize spending up to \$7,000 pending Public Works meeting and reviewing the bid per our procurement policy for a rotary mower. Motion carried.

Review Proposals of Rehabilitation of Well #1: Sol reviewed that we received two of three bids we solicited. Municipal Well and Pump totaled \$13,670 and CTW was \$19,290. This does not mean that we will pay them that amount, as this is based upon everything going smoothly. Both bids are slightly different, but almost the same. (Fran Burt arrived.) Charlie Cameron explained the differences to Sol, and Charlie felt Municipal Well and Pump might have the better plan. Janet explained that it was not advisable, in her opinion, to cash in the CD until we actually need the money. We have \$6,000 in professional fees built into the budget and about \$9,000 in repairs as well. We will not have to cash in the CD unless we go over budgeted amounts. She also is

Page 2 Finance Meeting of July 12, 2016:

not sure we could cash in as it is labeled as for the purpose of a well capital fund . End of October is ITA (Intent to Apply) deadline and April for engineering report. Sol doesn't want to put off until winter. Janet advised not to approve if \$25,000 or over – use the lesser amount? Gil wants to know that they get the sediment out. (Judy Wolfe arrived.) Committee asked Janet to check into the legality of cashing in the CD early, i.e. penalty. (Ann Bohri arrived.) Recommend to Council to pay \$20,000 from water fund? (Claire Waters arrived.) Motion Jen, second Judith, all agreed to move forward with bid per Public Work's recommendation. Motion carried.

****Paul Duellman arrived and presented a quote that was \$90/hour for mowing****

Reroofing of all Buildings at the Municipal Park: Budgeted \$2,000 in 2016. We have a \$1,000 donation from Salute to Rhubarb informally, \$500 from the Fountain City Ball Club for materials to replace the dugout roofs. Purchase all materials for approximately \$3,500 to make them all have matching shingles. Use volunteers for labor. An additional \$500 anonymous donation was received to cover miscellaneous. Two quotes received of \$3,562.79 and \$3,496.16 for materials. Jen advised that the lower priced one actually had a better warranty – different shingles. Motion Judith, second Barb, all agreed to recommend to Council to approve to use the \$4,000 available to get the roofs done using the lower bid. Motion carried.

Adult Open Gym Equipment Purchases: Pickleball related equipment expenses cost of \$249 for net, paddles, balls and tape. Funds are available – use auditorium account. Motion Judith, second Barb, all agreed to recommend to Council that we purchase open gym equipment of \$249. Motion carried.

Distribute Notes from 2016 Budget & Set July Finance Meeting Date: Set up another meeting for Finance to be done later in the month or August? Will communicate via email a later date.

Adjournment: Motion to adjourn at 7:02PM was made by Jen, seconded by Barb. Motion carried.

Respectfully submitted,

Janet LaDuke, Clerk-Treasurer