

Committee Meeting Minutes for:

Date: September 6, 2016

Time: 7:00PM

Location: Council Chambers

Committee: Finance

Meeting Called to Order By: Jen Tepovich, Chair, at 7:02PM

Attendees: Jen Tepovich, Barb Schmidtkecht & Judith Ganger

Others Present: Sol Simon and Kevin Hutter (arrived at 7:08pm).

Approve Minutes of the July 12th, 2016 Meeting: Motion Judith, second Barb, all agreed to approve the minutes of the July 12, 2016 meeting as submitted. Motion carried.

Continue 2017 Budget Discussion:

- The Tuesday before Council meeting will be employee reviews from 4-6PM. Jen wondered if they would recommend that the police budget be filled in? Judith advised that on October 3rd they will take the top three candidates to the Council.
- Janet advised that she would take care of getting LP and fuel oil bids for budget purposes.
- Sol would like to see a computerized time clock with web based program. He will look for a program that will be compatible.
- Sol noted that our building permit fee is \$40 per permit which ends up being less than \$1 per hour for him. Janet advised that she also spends quite a bit of time on building permits. Sol feels that the building permit process needs to be updated. How do we fund this? Do we want to make people do things without getting a permit (by increasing our fees greatly)? Kevin added that we don't want to discourage people from improving their properties.
- Discussion of how garbage bag system was changed a few years ago ensued. It was decided to go back to the old system that was more efficient. Sol to work on getting this new procedure reversed.
- Reviewed all of the revenues as of 8pm.

Motion Judith, second Barb, all agreed to a short recess at 7:59PM. Motion carried. Motion Judith, second Barb, all agreed to go back into session again at 8:08PM. Motion carried.

- Janet recapped the miscellaneous revenue items of: insurance recovery, life insurance dividend and insurance refund for worker's compensation.
- Sol suggested that the fire department raise the doorway at the fire station so they didn't have to special order a truck; which would be a reduced cost to the City and the other entities. Kevin said this can't be done as the floor joist can't be moved.
- It was noted that the mower was broke down again. A depreciation schedule would be nice to include this as well as a plow and sander. Questions were raised as to whether they would want a plow for the F550 or a sander for the same? It was noted that a plow would be the most important. Cost of plow is about \$6,500; sander \$4,500.
- Bobcat replacement program option was discussed. Our current bobcat only has about 200-300 hours put on it. Jen will look into the amount for a smaller bobcat, instead of the large one originally discussed. Janet advised that there were places in the City that our smaller bobcat couldn't even maneuver without causing unnecessary damage to railings and other property. Jen will look into the cost of an annual exchange for a smaller bobcat.
- It was decided to reassign monies from the pool capital fund to the park/recreation for ongoing projects and needed repairs.

Adjournment: Motion to adjourn at 9:38PM was made by Barb, seconded by Judith. Motion carried.

Respectfully submitted,

Janet LaDuke, Clerk-Treasurer