

PARK-REC/TOURISM/CITY PROPERTIES/CEMETERY COMMITTEE MEETING

November 13, 2025 – 4:30 PM

Council Chambers, 42 N. Main Street

Minutes prepared by: Christine Williamson

Call to Order

- Meeting called to order at **4:30 PM** by Christine Williamson.

Roll Call

- Present: Christine Williamson, Scott Feraro, Stephen Qualy
- Others Present: Claire Waters

Pledge of Allegiance

- Recited by all attendees.

Approval of Minutes

- Motion by Stephen, second by Scott to approve the minutes of the **September 19, 2025, Park/Rec Committee meeting. Motion carried; minutes approved.**

OLD BUSINESS:

Adopt-A-Planter Project – C-FC Student Volunteers for 2026

Stephen has been in contact with Superintendent Steve Stoppelmoor to determine whether any students from the C-FC School District would be interested in assisting with planter maintenance. The committee also discussed the possibility of exploring professional landscaping services to maintain flower beds and planters throughout the city.

Next Step: *Follow up with the C-FC School District regarding potential student participation and gather information on professional landscaping service options.*

Responsible Party: *Stephen / Christine*

Timeline: *Prior to the 2026 planting season.*

Welcome Packet

The packet will include maps and other useful resources for new residents. Development of the packet will continue as additional materials and ideas are gathered. Christine is collecting items and suggestions to include in the welcome basket for new Fountain City residents, and a sample packet will be prepared for review.

Next Step: *Prepare a sample welcome packet and basket for committee review and approval.*

Responsible Party: *Christine*

Timeline: *Prior to the next committee meeting*

NEW BUSINESS:

Adopt-A-Planter Replacement Signs

Christine will obtain a price quote from Plaquemaker.com and order replacement signs so they are ready for the 2026 summer season.

Next Step: *With approval from the Mayor due to the minimal replacement cost, Christine will proceed with ordering the Adopt-A-Planter replacement signs. Invoice paid: 5 signs / \$261.25.*

Responsible Party: *Christine*

Timeline: *Prior to the 2026 summer season.*

Auditorium Basketball Hoops – Reuse at Community Park

The committee discussed options for reusing the two basketball hoops from the auditorium at the community park. With the installation of the new court in the park and after determining the hoops are not official court size, the committee agreed to list them for sale.

Next Step: Gil to remove hoops. Michele to list the two basketball hoops for sale on Facebook Marketplace at \$150 each.

Responsible Party: Michele, Deputy Clerk / Christine

Timeline: Prior to installation of the new basketball court.

Request from Rod & Gun Club – Waive tournament fees

The committee discussed a request from Jim Hentges on behalf of the Rod & Gun Club to waive tournament fees for the walleye and bass tournaments. The committee agreed that the fees could be waived in exchange for volunteer labor to assist with city projects, such as the installation and removal of boat docks.

Next Step: Coordinate with the Rod & Gun Club to outline the volunteer work to be completed in exchange for waiving the tournament fees.

Responsible Party: Committee / City Staff

Timeline: Prior to the upcoming tournament season.

Urban Planning Resource Update

Scott reported on recent meetings with UW–Eau Claire regarding urban planning resources. As part of the process, UW–Eau Claire will create a community survey to gather feedback on green spaces within Fountain City and other related topics to help guide future planning and development efforts.

Next Step: Assist with distribution and promotion of the community survey once it is released.

Responsible Party: Scott / Committee Members

Timeline: Upon release of the survey.

Estimate for City Video Drone Footage

Kevin Qualy, owner of Zenith Aerial Imagery, submitted a formal quote of \$2,200 for multi-season drone footage to be used for tourism promotion of Fountain City and Buffalo County. The footage will be featured on the fountaincitywi.gov website and utilized in other marketing and promotional materials.

Next Step: A deposit has been issued, Finalize the drone footage production schedule.

Responsible Party: City Staff / Zenith Aerial Imagery

Timeline: Upcoming filming season

City Boat Dock Removal/Install – Brennan Marine

Max Trane, Project Manager with Brennan Marine, responded via email dated November 13, 2025, stating that the company does not perform seasonal dock installation or removal. He also indicated he would be willing to assist in identifying another contractor if needed.

Next Step: Identify and contact alternative contractors for seasonal dock installation and removal.

Responsible Party: Park & Rec Committee / City Staff

Timeline: Ongoing/As needed

Memorial Tree Request to be Planted in Cemetery

The committee discussed a request to plant a memorial tree in the cemetery. Members noted the need for additional information regarding the type of tree to be planted and emphasized the importance of establishing a maintenance and watering plan to ensure the tree becomes properly established. The committee also discussed how to address trees that have died and the potential costs associated with their removal.

Next Step: Obtain additional details on the proposed tree species and develop a maintenance and watering plan for the memorial tree planting.

Responsible Party: Committee / City Staff

Timeline: Prior to approval of the planting request.

190th Anniversary Celebration (1839-2029)

The committee discussed beginning the planning process for the City of Fountain City's 190th Anniversary celebration. Initial ideas include gathering community feedback on potential activities such as a parade, fireworks display, and identifying possible dates for when the celebration could take place.

Next Step: Begin compiling celebration ideas and gather community feedback on event activities and potential dates.

Responsible Party: Committee

Timeline: Ongoing as planning for the 2029 celebration begins.

Grand Reveal of the Auditorium Renovation Celebration

The committee discussed the possibility of hosting a series of small micro-events to gradually introduce and showcase the auditorium renovations to the community. These events would build anticipation leading up to a grand reveal celebration planned as a Halloween-themed masquerade gala.

Next Step: Begin compiling ideas and potential activities for the micro-events and the Halloween-themed grand reveal celebration.

Responsible Party: Committee

Timeline: Ongoing as renovation completion approaches

Adjournment

- Motion to adjourn by Stephen, second by Scott.
- Motion carried; meeting adjourned at **5:06 PM**.