

POLICE/PERSONNEL & HEALTH/SAFETY COMMITTEE MEETING (open session)

August 5, 2024 - 6:00 pm

Minutes prepared by: Barb Schmidtknecht

The meeting was called to order at 6:00 pm by Barb Schmidtknecht. Present: David Endres, Peter Schaffner, Barb Schmidtknecht, Mayor Ben Adank.

Motion Peter, second David to approve the minutes of the June 20, 2024 meeting. Motion carried and minutes were approved.

Mayor Adank reported on the progress of the salary study. He met with Gil and Marcia and discussion will continue at the next meeting.

The committee agreed to recommend to Council to update the Employee Handbook by deleting the discrepancy pending confirmation of the page number from the clerk-treasurer.

The committee agreed to recommend to Council to provide training for the public works supervisor to become certified as a building inspector at a cost of \$1300.

The committee considered the recent request from Leonard and Janet Alcamo to repeal Ordinance #35 relating to open fires. The committee agreed that the ordinance should remain and violations should be handled by law enforcement.

To consider a motion to convene in Closed Session under section 19.85(1)(c) of the Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- General Maintenance Worker Vacancy

Motion Peter, second David to go into closed session. Roll call vote: Peter, David, Barb all voting yes. Meeting went into closed session at 6:30 pm.

Meeting returned to open session at 6:35 pm.

Motion Peter, second David to recommend to Council to adjust the salary range for the position to \$24.75-\$28.50 per hour with additional incentives for each test passed toward certification, and with full benefits. Motion carried.

The committee agreed that the current general maintenance worker job description is accurate and agreed on the job posting with minor adjustments.

Motion Peter, second David to adjourn. Motion carried and the meeting adjourned at 6:57 pm.